

# INDIA POST – OFFLINE COMPLAINT / GRIEVANCE FORM

Please fill in the details clearly and submit this form at your nearest Post Office or send it by Registered Post.

1. Name of Complainant:	
2. Full Address:	
3. Mobile Number:	
4. Email ID (if any):	
5. Post Office / Division Name:	
6. Type of Service (Speed Post / Registered Post / Savings / Other):	
7. Consignment / Tracking Number:	
8. Date of Booking / Transaction:	
9. Nature of Complaint:	
10. Detailed Description of Complaint:	
11. Relief / Action Requested:	

***Declaration:***

I hereby declare that the information given above is true and correct to the best of my knowledge.

Signature of Complainant: \_\_\_\_\_

Date: \_\_\_\_\_